

## **McGraw Hill Information for Teachers**

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Each evening McGraw Hill receives information from Infinite Campus. Students, teachers and classes are automatically added to the application. Students will also be rostered into classes based on information received from Infinite Campus. Teachers do not need to create student accounts as new students enroll. Teachers will not need to add students to their class rosters – the student will automatically be added based on their schedule in Infinite Campus. Please allow 24 hours for new students or schedule changes to be reflected in McGraw Hill.

If a student does not appear in McGraw Hill roster, please have office or guidance verify that the class is in their schedule. If the student is scheduled and the start date of the class was at least 2 days ago, please submit a support ticket with the student's name and class they are missing from – be sure to mention they are missing from McGraw Hill so we can look in the right place.

### **How to access McGraw Hill**

Both teachers and students must access McGraw Hill via Clever. If a teacher and/or student is enrolled in a class that uses a McGraw Hill text, the McGraw Hill icon will appear in Clever. Simply click on the icon and the user will be logged into McGraw Hill. No username/password to remember!

### **How are text assigned to classes**

Texts are assigned to classes by curriculum at the education center. It is possible that a class or text may have been missed or overlooked – there are a lot of texts and classes. If you feel a text is missing from a class, submit a support ticket and list the name of the class, your school, and the exact name of the text that should be available. Please make sure it is a McGraw Hill text and not another publisher.